



Questions that will be asked on the California Small Business COVID-19 Relief Grant Application

Owner Details

1. First Name
2. Last Name
3. Email Address
4. Owner Cell Phone
5. Business Name
6. Zip code of business
7. Owner Address (must be a physical address, cannot use a PO box address)
8. Owner City
9. Owner State
10. Owner County
11. Owner Social Security Number
12. Owner Date of Birth
13. % of Business Ownership

Business Information

1. Business Name
2. DBA (Doing Business As)
3. Business Employer Identification Number (EIN)
(If you are a sole proprietor, you can use your social security number)
4. Business Phone
5. Business Type (Sole Proprietor, LLC etc...)
6. State of Incorporation
7. Business Address (must be a physical address, cannot use a PO box)
8. Business City
9. Business State
10. Business County

11. Business Zip
12. Date the Business was Established
13. Business website URL (if you have one)

How Can We Help You

1. Purpose of the grant
 - a. Payroll
 - b. Rent/Mortgage interest
 - c. Utilities
 - d. Group Healthcare
 - e. Other

2. Amount Requested
(The amount you can apply for depends on your businesses annual revenue)

Annual Revenue	Eligible Amount
\$1,000 - \$100,000	\$5,000
\$100,001 - \$1,000,000	\$15,000
\$1,000,001 - \$2,500,000	\$25,000

3. Will this grant create new jobs?
4. What is annual business revenue for the last year you filed taxes (2018 or 2019)
5. # of full time employees
6. # of part time employees
7. # of jobs created
8. # of jobs retained

Business Demographics

1. What is your customer base?
 - Business to Business
 - Business to Consumer
 - Both

2. What does your business do?
 - a. Manufacturer
 - b. Sells Products
 - c. Service Business
 - d. Construction Business
 - e. Transportation/Communication
 - f. Unknown
3. What is your NAICS code? (If you need help identifying your NAICS code let us know)
4. Are you a woman-owned business?
5. Are you a veteran?
6. Are you disabled?
7. What is your race?
8. Is your business a franchise?
9. Is your business rural?

Disclosures

1. Is your business 51% Minority or veteran-owned? (Minority/Person of Color-Owned Small Business" means the following racial or ethnic groups (as identified by the applicant): African-American/Black, Asian, Native American or Alaska Native, Native Hawaiian or Pacific Islander, or Latino/Hispanic.)
2. What was the gross revenue for your business for April 1st, 2019 - September 30th, 2019?
3. What was the gross revenue for your business for April 1st, 2020 - September 30th, 2020?
4. Is your business currently in need of business advising or technical assistance services?
5. Is your business currently in need of a business loan?
6. During the last 9 months, has your business received any COVID-19 related emergency grants?

Once you complete the application, you will need to upload the following documents.

If you do not have a scanner you can use a smartphone app to scan documents. Here is a video that will show you how. <https://youtu.be/LUcrGAZgcI>

Document Needed

- Signed copy of the "Applicant Certifications" document
- Government Issued ID
- Schedule C Tax Return from either 2018 or 2019 (tip: use the one that shows the most revenue)